

FOOTLIGHTS
DANCE
— STUDIO —

Parent/Student
Handbook
Policy and Procedures



We are so glad you chose Footlights Dance Studio and want your dance experience to be the best! To help with that experience, we are including a few tips and guidelines to follow at the studio and in class. If you have questions, please feel free to call or stop by the front office or ask any teacher/staff member.

We follow the LISD calendar for most major holidays/breaks. There are several Monday holidays on the school calendar and Footlights will not close on those days. Those days are clearly marked on our calendar online and we will email/post reminders.

If you move or your email changes, please notify the studio to ensure that emails and notices are being sent to the correct address. Please check the bulletin boards in the studio for important reminders and information.

Our full dance season begins in August and continues through May/first of June! Recital dates are announced every year as soon as the venue confirms our date. We will post and announce our recital date by October/November each year. Recital and performing is an important part of dance, so our dance season runs through recital. We do have Summer sessions and camps that are announced each year in the Spring.



Please be on time to class. We spend the beginning of class warming up and that is a very important part of dance training and technique. It also protects from injuries, so please try to arrive on time.

Please wear hair up and out of the face. This is so teachers can observe the neckline of the dancer and it helps the student to have hair pulled back when learning how to spot and in turns. Ballet students should wear their hair in a bun and other classes in a pony tail.

No jewelry in class.

Please no food and/or drink in the studio, students may and are encouraged to bring a water bottle in their dance bag.

No gum in class.

Please no street shoes on the dance floors and do not wear your dance shoes outside of the studio. Change into dance shoes before class begins.

Please WRITE YOUR NAME in all dance bags, shoes, etc. It's easy to mix up shoes and having them labeled gets them back in the right place and to the right student.

Students should not enter the dance rooms until an instructor arrives



Please have your student visit the restroom before class...even if they don't need to at that moment! Especially little ones, though we know that there will still be bathroom breaks!

Registration fee and first month of tuition is due at time of enrollment and is non-refundable.

Tuition is due on the 1st of each month.

Costume fees are due in November and Recital fees are due in February. Costume and recital fees are non-refundable. (see tuition and fees for cost)

If tuition is not paid each month by the 6th, the account will be charged a \$25 late fee and your card on file will be automatically charged.

Tuition is to be paid in full during holiday months as rates are based on a 4-week month. Some months are longer and the additional classes make up the holidays.

There is no price reduction for missed lessons. There are no discounts or reimbursements for classes missed due to vacation or school functions.

If your student decides to discontinue class, Footlights Dance Studio must be informed in writing via email, prior to billing cycle and a cancellation fee of \$35 per class will be automatically charged.



- No refunds, pro-rating, credits or tuition transfers will be applied for missed classes or mid-month withdrawal.

Monthly statements are not sent unless requested.

Recital date will be posted during the fall. It is not a requirement to participate in recital, though performance is an important part of dance training and we encourage everyone to participate.

Footlights Dance Studio will use photos taken during performances and in class for advertising, website and social media. PLEASE notify the studio directors if your child's photo cannot be used.

In dance, as in any physical activity, there is an inherent risk of injury. By acknowledging this document, the parent or legal guardian acknowledges that the risk of injury and spread of illness is possible in the student's dance class and will not hold Footlights Dance Studio or, Footlights Performing Arts, LLC responsible for any such injury. Furthermore, the parent/legal guardian should inform the instructor and studio director of any past injuries or medical conditions that could affect the student in class.

*these policies and procedures must be signed electronically in your account in DanceWorks



DRESS CODE

Combo classes (ages 2 – 7):

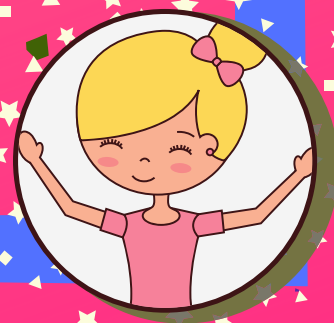
- Solid color leotard with skirt attached for younger students. Small dance skirts are okay for older combo students.
- Pink tights
- Black tap shoes w/elastic or snaps, please no ties.
- Pink ballet shoes with elastic across the ankle and trimmed or tied elastic lace. Teachers will trim ballet shoe laces the first week of class.
- Bring both pairs of dance shoes into class.
- Hair secured, in a bun or ponytail.
- Boys wear black jazz pants and t-shirt with black tap shoes and black ballet shoes.

Ballet/Pointe classes, students 7 and up:

- Solid color leotard.
- Pink or tan tights Please no leggings.
- Pink split-soled ballet shoes / pointe shoes approved by instructor
- Hair in bun.
- Boys wear black jazz pants and t-shirt with black ballet shoes.

Tap/Jazz/Modern/Contemporary and Drill Team:

- Leotard or dance tops that meet the pants (no belly baring tops, please). It is recommended to have at least one black leotard.
- Jazz pants, yoga pants, or tights. (longer shorts ok w/tights – no bare legs)
- Dance shorts, fitted tanks/tops okay over leotard
- Black tap or jazz shoes. Lyrical shoes for contemporary and bare feet or socks for modern.
- Hair secured/not swinging.
- Boys wear black jazz pants and t-shirt.



Hip Hop classes:

- Jazz/yoga pants, loose dance pants, sweat pants all okay
- Leotard or dance tops should meet the pants (no belly baring tops, please)
- Tee shirts ok for hip hop
- Hair back out of face. Ponytails, space buns, all okay.
- No jeans.
- Converse (high or low top), tennis shoes (high or low top) are all okay for hip hop. **Please use shoes that are dedicated for studio use only. Please do not wear shoes that you wear outside.**

Musical Theater classes:

- Attire appropriate for another dance class that you may have
- Attire in which you can move freely
- Hair pulled back and out of face.
- Black jazz shoes for class.
- Boys wear joggers/jazz pants and t-shirt.

Please feel free to reach out to us with any additional questions at info@footlightsdancestudio.net

You can also visit our website at footlightsdancestudio.net

Please follow us on social media, read our newsletters and join the BAND app to receive the most up to date studio information!





August

8/17 classes
begin!



September

9/7 Labor Day
Studio Closed

October



Happy
Halloween!



November

11/1 Costume payment
autodraft

11/23-11/29 Thanksgiving Break
Studio Closed

December

12/21-1/3

Christmas Break
Studio Closed

January

1/4 All Classes
Resume



February

2/15 Recital Fee
Autodraft



March

3/15-3/21

Spring Break
Studio Closed



April

4/3 - Easter Weekend
No Saturday Classes

4/19-4/24 Parent
Participation Week



May/June

5/31 - Memorial
Day Holiday

Dress Rehearsals/Recital
Late May/Early June
date to be announced in
the Fall